

## TroopMaster Activity Registration Information

As you can see by some recent email traffic we are starting to utilize more of the functionality of TroopMaster. A few of the features we will be using are: weekly newsletter, activity registration, ability to pay for activities via PayPal. We are still investigating using TroopMaster for emails. You will see some email come from “@troopmaster.email” so please be sure to check your junk/spam filters.

A weekly newsletter will be sent out on each Sunday which will show the upcoming meetings, activities and such for the next 60 days. In most cases, there will be a link under an activity that will allow you to register and pay for the outing. Please do not reply to the newsletter email as it is not a monitored email address. Also, the links provided in the weekly newsletter are specific to the person receiving the email. You can not use the link to register as another person not in your family and we can not use it as a generic link to put on the troop website or calendar (we are looking into ways to do this though).

Once you click the registration link in the newsletter a webpage will open up with the activity information. I have provided a screenshot of a registration page below and show what each section is for.

Things to note:

- 1) Click “yes” or “no” to RSVP and add comments as needed and then click the “Submit RSVP” button prior to clicking the “Buy now with PayPal” button.
- 2) We can now accept payments for activities (and other fees) via PayPal. If paying with PayPal, each person must be paid for separately. You can still pay at the meeting with a check, cash, voucher, and now even a credit card.
- 3) Remember to print the pre-filled permission slips (included in the registration link), check it, sign it, and bring it to the meeting. If required, bring in the BSA Health forms (A, B and C (as required)). This applies for adults and scouts.
- 4) Remember to register all members attending the event (there is a link at the bottom of the registration page showing all the members that can register). Each person must be registered separately. Parents who are not registered as “adults” with the troop will not be able to register for the activity until we make you an “adult”. We will require adults who attend activities (campouts) to take the Youth Protection Training (go to [my.scouting.org](http://my.scouting.org) to do so and bring a copy of the certificate to the meeting).
- 5) If you would like to be a driver for an activity, please note that in the comment box – tell us how many total seat belts you have. Then print out the driver form (included in the registration link), fill it out and bring it to the meeting.

If there are any questions or issues regarding activity registration or payments, please ask David Grilliot or Chris Jofriet.

**Registering as Grilliot, David**

**Activity Info**

What: Appalachia Camp  
Where: Camp Pellissippi, TN  
When: 01/19/18 5:00 PM to 01/21/18 1:00 PM  
Registration Start Date: 12/13/17  
Registration End Date: 01/15/18  
Max Number of registrations: 50  
Instructions: You can pay via PayPal using the button below, by using a credit card at the meeting or the usual check, cash or voucher.  
Print, update as required and sign the Permission Slip (link is below) and turn it in at the meeting. Please remember to register and pay for each person attending the event. There is a link at the bottom that shows who else can be registered in your Family.  
If you would like to be a driver please fill out the Driver Form (link is below) and turn it in at the meeting.  
Youth Protection Training is encouraged for all adults that attend the campout.

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About the campout...

Learn about Appalachia history and blacksmithing. We will be staying in a cabin. During the campout we will visit the Museum of Appalachia, WG Lenoir Museum and Norris Lake Dam.

Saturday morning after breakfast we will drive to the Museum of Appalachia and tour through their historic buildings and be entertained by their historians in period dress. We will eat a sack lunch at the museum and after lunch travel to the WG Lenoir Museum and Norris Dam Visitor Center to learn more about the local area history and construction of lake Norris. We will head back in time to cook dinner and enjoy the balance of our evening at camp.

The cost for the campout is \$40.

If you wish to be a driver, please indicate that on the registration form and fill out a Driver Form.

Links to museums and camp:  
• <http://www.bsa-gsmc.org/our-camps-high-adventure-information/camp-pellissippi/27732>  
• <http://www.museumofappalachia.org/>  
• <http://www.explore-norrislake.com/norris-lake-blogs/item/41-lenoir-museum-in-norris-tennessee.html>  
• <https://www.bva.com/Energy/Our-Power-System/Hydroelectric/Norris-Reservoir>

Camp Address:  
262 Boy Scout Camp Rd  
Andersonville TN 37705

Scout Permission Slip  
Troop 128 Driver Form and Policy.pdf

**RSVP** Who's Coming?

Yes  No

Comments

Submit RSVP

**Payment**

January 2018 Campout \$40.00 [Buy now with PayPal](#)

Current members of your household that may also be registered.  
[Click here to register Grilliot, Nathan.](#)

Person who is currently RSVP'ing

Activity details

Permission Slip and Drivers form – may have more documents here too

Click to see who has already registered

Click Yes on No to RSVP

Place to put special notes like – “I can drive, 3 seatbelts”, “can only be there part of day”, etc

Submit RSVP

Activity cost. Link to pay via PayPal. Submit RSVP first.

Link to register other members of the family. You will have to RSVP and pay for each separately.